



**JOBS FOR THE FUTURE**

# ADDING A GENDER LENS TO NONTRADITIONAL JOBS TRAINING

CREATED BY WIDER OPPORTUNITIES FOR WOMEN

APRIL 2017

## **TOOL 4.5 IDENTIFYING GENDER NEUTRAL TERMS WORKSHEET**

Use this worksheet with students working in pairs or small groups to continue the discussion of inequality in the workforce. This worksheet can also be reviewed in a larger group, and students can expand upon the list. This exercise continues to foster awareness and add a gender lens to a training program.

*This tool is adapted from the pre-apprenticeship Multi-Craft Core Curriculum of the Building and Construction Trades Department, AFL-CIO.*

### **WHO SHOULD USE THIS TOOL**

Occupational training instructors, with their students

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This tool is part of Adding a Gender Lens to Nontraditional Jobs Training, created by Wider Opportunities for Women for the GreenWays initiative and revised by JFF as part of the Delivering the TDL Workforce initiative. All tools are available online at: <http://www.jff.org/newlensonjobs>.

Supported by the Walmart Foundation, Delivering the TDL Workforce expanded high-quality transportation, distribution, and logistics training programs in ten regions and promoted best practices in program design and delivery, employer engagement, and workforce partnership development. GreenWays was supported by grants from the U.S. Department of Labor through Pathways Out of Poverty and the Green Jobs Innovation Fund.

**Review the common terms and identify a gender-neutral alternative:**

COMMON TERM	GENDER NEUTRAL TERM
Businessman	
Cleaning Lady	
Clergyman	
Congressman	
Craftsman	
Fireman	
Foreman Supervisor/Manager	
Middleman	
Man Hours	
Manpower	
Manning	
Salesman	
Stewardess	
Workmen's Compensation	
Mankind	
Mailman	
Waitress	